**UINTAH HIGH AGRICULTURAL SCIENCES PROGRAM**

## DISCLOSURE AGREEMENT 2019 – 2020

**PROGRAM MISSION**

Welcome to Uintah High School Agricultural Science and FFA Program! Agricultural Education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber and natural resources systems. Our program is dedicated to preparing students for employment and continuing education opportunities in agriculture. With full participation, each student has the opportunity to learn to become a more productive, creative, responsible, and thinking adult.

**GRADING**

# ASSIGNMENTS/PRACTICE (25% percent of total grade)

CLASS/LAB Assignments (various point totals): Assignments/labs will be given throughout each trimester that will address material discussed in class and outside study and research. Assignments will be individual, group, SAE record books, presentations etc. **Assignments cannot be re-done and re-graded; do your best effort the first time.**

Entrance/Exit Quizzes:Periodically we will have quizzes. Quizzes will not only cover content material, but may also serve as a notebook check to ensure good notes are kept and that notebooks are organized and complete. If you miss a quiz, it is YOUR RESPONSIBILITY to show a school-excused absence in ASPIRE to exempt you from the quiz. **Quizzes cannot be retaken.**

Class Notebook/Folder: Depending on the course, students will be supplied a notebook or folder. **Students are expected to keep the notebooks/folders in the classroom or bring them to class every day.**

**Soft Skills/Participation (5% percent of total grade)** Positive studentattitude, good attendance, staying on task, participation and appropriate use of electronic devices are skills employers are concerned with and are a large part of CTE classes.

**Late Work -** Assignments turned in late will be subject to a reduction in points depending on how late it is, usually 10% per day deduction. **Once midterm has passed no late or make-up work from the first half of the trimester is accepted, this includes test retakes from the 1st half of the trimester.**

**CONDUCT**

 Our Agricultural Science/FFA program is one that we want to be the best. For you to be enrolled in this program and be involved in the FFA organization is a **privilege**. If you want to be part of the Agricultural Science/FFA program, you must earn and maintain that **privilege.**

**SAE** All students enrolled in agricultural science courses are required to maintain a Supervised Agriculture Experience program (SAE). This program consists of agricultural related activities of educational value conducted by the student outside of class. Instruction and supervision are provided for this program through parents, the agricultural science teacher, employers, or other adults. A unit in class will explore SAE, its purposes and how to record and manage SAE records. All students are required to maintain a SAE record book through our online system the Agricultural Experience Tracker (AET).

**FFA** The National FFA Organization is an **intra-curricular** part of **all** Agricultural Education classes.

FFA is taught according to the state standards. Every student must attend at least one FFA activity during the trimester to achieve full credit and meet our state standards. FFA focuses on premier leadership, personal growth and career success and is a vital part of agricultural education. Students are strongly encouraged to join and become fully involved in FFA. To fully participate in FFA, a student must pay dues ($20.00), be enrolled in at least one agricultural science course per school year, and meet all eligibility requirements as outlined in the Uintah FFA Chapter Constitution and Uintah School District policies.

**Assessments (projects, tests, written reports, presentations) (70% of total grade)**

 It is critical that students’ study for assessments and achieve at least a score of 70%. In biology, if you score below **70% an “R**” will be entered into the grade book indicating, you need to retake the test. Tests that are retaken will have a one-time 5% deduction in score. Only unit exams can be retaken.

Final and midterms cannot be retaken. To retake an exam, students must have all assignments for that unit complete and turned in and complete correctives. The completed correctives are to be brought to the instructor before retaking the exam. If you scored above 70%, you still may retake a test to improve your score.

* **Exams may only be retaken once per day.**
* **Exam retakes must be taken during Monday Morning Golden time, or after school on Tuesdays and Fridays by appointment, just ask. No retakes during class time.**
* **Students have 10 school days from when the exam was first given to retake it.**

**Grading Breakdown**

Final grades will be determined by the percentage of the total points possible that the student has reached. In compliance with Uintah High School policy, the percentage of the total will result in the following grades:

93% and above = A 73-76% = C

90-92% = A- 70-72% = C-

87-89% = B+ 67-69% = D+

83-86% = B 63-66% = D

80-82% = B- 60-62% = D-

77-79% = C+ < 60% = F

**ATTENDANCE**

**Absences** **– Every day is important! Excessive absences negatively affect student learning. Uintah High policy is followed.** Students are expected to make up all missing assignments. **WERE YOU ABSENT?** If so, YOU are RESPONSIBLE for obtaining your missed assignments, notes, & making up missed work. Extra copies of assignments/notes may be made available on the class website [www.uintahffa.net](http://www.uintahffa.net). If not available on line, then ask the instructor. All missed work & tests **MUST** be made up within the time frame outlined in the student handbook.

**Tardies** – School policy for tardies will be followed. Students need to be in their seats when the tardy bell rings. If students are more than ten minutes late for class, they are considered absent and must check in at the attendance office for an admit to class slip. **All tardies count towards Saturday School attendance.** Students who are tardy will not be eligible for PLUS time when our class participates. Tardy, students must sign the **tardy log** near the door. This will prevent getting an unexcused absence!

**CELL PHONES, IPODS, OTHER ELECTRONICS**

Unless approved by the teacher for class use, Cell phones, I Pods, and all other electronic devices must be **turned off and out of sight during class time**. Students who have their electronic devices out during class may have them confiscated by the instructor and taken to the office for parents to pick up after school as per school policy. Electronic devices are also to stay in the classroom when students take bathroom breaks. Improper use of electronics will also affect the soft skills portion of student’s grade.

**Golden Time/Make-up work sessions**

We are available for students to retake tests, get extra help, and complete missing work every Monday morning from 8:00 - 9:00 AM (Golden Time) and after school on Tuesday’sarranged with the instructor. Students are urged to come in at these times for additional help and/or make-up work.

**DRUGS, ALCOHOL, TOBACCO**

The use of any tobacco, alcohol, drugs is not tolerated. Any student caught in possession of or using these products during class or at any class/FFA activity is immediately referred to administration and law enforcement! There are no warnings!

**INAPPROPRIATE BEHAVIORS/LANGAUGE**

Vulgarity, offensive language/gestures are not appropriate or welcome. Students must refrain from using offensive language/gestures. Students engaging in this type of behavior will face teacher and administrative action as necessary.

**Four Basic Expectations for All Students-**

**We expect every student to come prepared to class each day. Each student is to bring their own pencil/pen, notebook, texts etc. to class every day!**

**1. At all times, respect the instructor, others and yourself. We have the right to teach and you have the right to learn. No one has the right to disrupt the teaching-learning process.**

**2. Always follow all instructions completely, accurately and the first time they are given.**

**3. Always come to class prepared, ready to learn and with a positive attitude.**

**4. Always do your BEST!**

**If you have questions or concerns, please contact us.** Uintah High School has scheduled parent/teacher meeting time every Monday from 2:30 – 3:15 PM. You are welcome to visit with the instructors during this time, call or email us. David Wilson 435-781-3110 ext. 2720, David.Wilson@uintah.net or Sheri Rothlisberger 435-781-3110 ext. 2696 Sheri.Rothlisberger@uintah.net.

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**DISCLOSURE AGREEMENT ASSIGNMENT**

We have read the Agricultural Science Disclosure Agreement and understand the expectations of all students enrolled in the Ag Science courses at Uintah High School. We agree that the student is to abide by the policies and procedures outlined in the Disclosure Agreement. We understand that if the student does not abide by the expectations outlined he/she will accept the consequences outlined by the instructor and/or Uintah High administration. Please sign and complete the form below indicating that you have received and read this document and so that we have your contact information to keep you informed of your student’s progress. Thank you! Please write legibly.

Print Student’s Name Student’s Signature Date/Class/hour

Print Parent’s Name Parent’s Signature Date

Home Telephone Number Parent’s Cell/Work Number

Parent’s Email Address Other Contact Information



**This is your first assignment please turn it in (only this page) with your signature and your parent’s or guardian’s signature for 100 points.**

**Due: On or before August 21, 2019**

**Plagiarism:** Plagiarism includes but is not limited to the following guidelines:

* Using the words of another writer without including proper citation. Student writers must also include a citation of the source (Works Cited page or Bibliography) at the end of their paper. This applies to other forms of expression as well—artwork, photography, computer coding, music, mathematical calculations, etc.
* Copying and pasting from Internet or other electronic sources—even one sentence—is considered plagiarism unless there are quotation marks preceding and following the quoted material. Citing the sources used but copying and pasting entire sentences (or photos/graphics/code) without using quotation marks or proper citation methods is also considered plagiarism.
* Presenting the ideas of another writer (scientist, computer programmer or artist) as one’s own original thoughts. Unless a student attributes the ideas to the correct source—even if the wording is changed—it can be considered plagiarism. If the paper includes another author's ideas, the student must indicate with footnotes or in a Works Cited page where this source can be found. This applies to music, artwork, coding, etc.
* Submitting another student’s work as one’s own, for example, an essay written by a sibling, parent or anyone other than the student.
* Submitting material found or purchased from an Internet essay site.
* In classes where students incorporate multimedia content into their work, teachers will clarify expectations on a case-by-case basis. Copyright logos, any designs, media, or artwork are not to be used as your own work.
* Submitting work from homework help websites that are word for word, number for number, symbol for symbol indicating that the work was simply copied and not processed by the student.

**Cheating:** Cheating includes but is not limited to the following guidelines:

* Copying another student’s work or assignment (including homework) to submit as one’s own.
* Allowing another student to copy your assignment (including homework) with the intention of submitting to a teacher for credit.
* Sharing, electronically, any assignments, drafts, or personal work of any kind with another student with the intention of claiming submitting for credit.
* Sharing login or account information to another student in order to access assignments or classwork.
* Using an unauthorized set of notes, “cheat sheet” calculator or storage device during a test or quiz.
* Helping another student without permission on a test or quiz.
* Stealing, borrowing, taking a picture of, or removing an exam from the classroom or taking it from a teacher without explicit permission.
* Modifying or in any way altering a teacher’s grades or official records.
* Using a teacher’s notes, manuals, or guides without explicit permission.
* Submitting an assignment in two separate classes for different assignments without explicit permission from your teachers (in both subjects). This includes work from previous years or grading periods within the same year.

**Consequences**

Students caught cheating or plagiarizing at Uintah High School will face the following consequences (each consequence will be enforced for each offense):
First Offense:

1) Teacher/Student Conference; 2) At the teacher’s discretion, the student will either receive a zero (0) on the exam or assignment, OR the student may be required to re-take/re-submit the task for partial or no credit. 3) Teacher contacts parent; 4) Techer logs incident in the student’s behavior log on ASPIRE 5) Teacher notifies Assistant Principal;

**Second Offense:**

Steps 1-3 from above will be followed plus: Admin assigns Administrative “U”, Possible Suspension,

Admin contacts parent, Admin Logs incident in the student’s behavior log on ASPIRE
 **Third Offense**:

All of the steps from the prior offenses will be enforced plus: Consultation with the parent, student, teacher, and administrator.

Each offense will be handled on a case by case basis. Those deeming to be more severe may be given consideration above a typical first time offense. Consequences may be modified depending on the circumstances and severity of each incident. Since the behavior log will be updated with each offense, the offenses and consequences will follow the student throughout the student’s high school career.